

PERMISSION FORM FOR STUDENT FIELD TRIP

HOWARD COUNTY
PUBLIC SCHOOL SYSTEM

Dear Parents:

The following trip has been arranged to complement the instructional program of your student. This trip has been approved according to the Board of Education Policy and guidelines established by the Superintendent of Schools. All school system policies and school rules are in effect for the duration of the trip. If you have any questions, please feel free to contact the Teacher-In-Charge.

Please complete the bottom portion of this form, **detach** and return with cash, check (payable to BMMS) or online payment receipt to your child's **homeroom teacher**. To make your payment online with Visa or Master Card visit: <https://osp.osmsinc.com/howardmd>.

The HCPSS Finance Office has contracted with the Envision Payment Solutions, Inc. for the electronic collection of check payments. If the check is returned unpaid, Envision Payment Solutions, Inc. will assess a \$35 fee allowed by Maryland state law and charged as an electronic fund transfer.

School:	Burleigh Manor Middle School		
Destination:	Centennial Park – Pavilion H		
Objective of the trip:	To celebrate a successful middle school career		
Class/Group:	BMMS 8 th Graders		
Departure date:	June 9, 2017	Time:	8:45
Return Date:	June 9, 2017	Time:	2:30
Bus Company:	K.A.M. Enterprises		
Cost per student:	\$21.00 – Cost includes all end of year events		
Checks payable to:	Burleigh Manor Middle School		
Due Date:	May 26, 2017		
Meal Arrangements:	Catered lunch		
Appropriate Attire:	Picnic attire that adheres to the BMMS dress code		
Total # of Students:	289		
Anticipated Ratio of Chaperones to Students:	1 to 15		

This trip will be:	
Student Day <input checked="" type="checkbox"/>	Extended Day <input type="checkbox"/>
Overnight <input type="checkbox"/>	Non School Day <input type="checkbox"/>

If the trip returns after the regular student day, the parent will pick up the student at the school within 15 minutes of return.

Alternate plans in case of postponement or cancellation: Picnic will happen rain or shine!

There may be a separate attachment detailing the itinerary, special clothing or cash requirements, as well as any additional rules or procedures. Please contact the Teacher-In-Charge as soon as possible if you have any special needs regarding this trip.

Teacher-In-Charge: Michelle Slopek

Contact number: 410-313-2507

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM RESERVES THE RIGHT TO CANCEL A TRIP AT ANY TIME IN ORDER TO ENSURE THE SAFETY OF BOTH STUDENTS AND STAFF MEMBERS. IF SUCH A CANCELLATION OCCURS, THE SCHOOL SYSTEM IS NOT RESPONSIBLE FOR ANY FINANCIAL LOSS INCURRED BY THE PARENT. THE SCHOOL SYSTEM IS ALSO NOT RESPONSIBLE FOR ANY LOST OR STOLEN PERSONAL ITEMS.

I GRANT PERMISSION FOR _____ TO GO TO Centennial Park Pavilion H for the 8th Grade Picnic
(PRINT Student Name)

ON June 9, 2017, I RECOGNIZE THAT HOWARD COUNTY PUBLIC SCHOOL SYSTEM CANNOT BE HELD RESPONSIBLE FOR CONDITIONS BEYOND THEIR CONTROL.

PARENT SIGNATURE _____ DATE: _____

Please detach and return this bottom portion with your payment to your child's homeroom teacher by May 26th.